Section 3 Signing the CA Business e-file Return

General Information

The CA Business e-file Program requires taxpayers and Electronic Return Originators (EROs) to use one of the following signature options for signing electronic returns:

- a. Sign and retain one of the following California e-file Return Authorization forms:
 - Form FTB 8453-C (Corporations)
 - Form FTB 8453-P (Partnerships)
 - Form FTB 8453-LLC (Limited Liability Companies)
- b. Sign and scan one of the following California e-file Return Authorization forms and attach it to the e-file return as a PDF:
 - Form FTB 8453-C
 - Form FTB 8453-P
 - Form FTB 8453-LLC

Do not mail this form to FTB.

Note: FTB does not currently offer e-signature (PIN) options for Business e-file The following is an example of Form FTB 8453-C, FTB 8453P and FTB 8453LLC:

Date Acc	cepted		_					
TAXABL	E YEAR_							FORM
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Part I	Tax Return In	formation (whole dollars only)						
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		m 100, line 23 or Form 100S, li						
		line 31 or Form 100S, line 30)						
		line 37 or Form 100S, line 36).						
		100, line 38 or Form 100S, line	37)				5 _	
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8 Amoi								
	drawal Date							
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	nt number — Declaration	of Officer		12 Type of ac	count: \square	Спескіпд	☐ Savings	
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any transa	action design	ated in Part II or Part III. jury, I declare that I am an off			•	·		•
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Here	Signatu	ire of Officer	Date	Title				
	For Pri	vacy Notice, get form FTB 1131.	Date	Title				
Part VI		of Electronic Return Originato						
(If I am or FTB 8453 return to requirement the due d request. It	nly an Interm 3-C accurately the FTB; I havents describe late of the ret f I am also the ments, and to	iewed the above corporation's ediate Service Provider, I und reflects the data on the reture provided the corporate official in FTB Pub. 1345B, 2006 eurn or four years from the data paid preparer, under penalties the best of my knowledge and	erstand that I am not responders) I have obtained the cocer with a copy of all forms file Handbook for Authorize te the corporation return is sof perjury, I declare that I h	nsible for revient orporate offices and informated e-file Provice filed, whichever ave examined	ewing the cor's signaturion that I wilers. I will ker is later, at the above c	orporation' re on form ill file with eep form F and I will m orporation his declara	s return. I declar FTB 8453-C be the FTB, and I h TB 8453-C on finake a copy avai s return and accution based on all	e, however, that forn fore transmitting this ave followed all othe le for four years fron lable to the FTB upor pmpanying schedules information of which
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Instructions for Form FTB 8453-C

California e-file Return Authorization for Corporations

General Information

A Purpose of Form FTB 8453-C

Form FTB 8453-C is the signature document for corporate e-file returns. By signing this form the corporation, Electronic Return Originator (ERO), and paid preparer declare that the return is true, correct, and complete. Additionally, the signatures authorize the electronic transmission of the return to the Franchise Tax Board (FTB) and the execution of any designated electronic account settlement. The form does not serve as proof of filing an electronic return — the acknowledgement containing the date of acceptance for the return is that proof.

B ERO and Paid Preparer Responsibilities

As an authorized e-file provider, you must:

- Obtain the corporate officer's signature after you prepare the return but before you transmit it.
- Sign form FTB 8453-C.
- Provide the corporate officer with:
 - A signed original or copy of form FTB 8453-C; and
 - A copy of the corporation return and associated forms and schedules.
- Retain the original or faxed signed form FTB 8453-C with a copy of the return in your records.

C Corporation Responsibilities

Before the corporation's ERO can e-file your return, the corporation must:

- Verify all information on the form FTB 8453-C, including employer identification number and banking information.
- Inspect a copy of the return and ensure the information is correct.
- Sign form FTB 8453-C after the return is prepared but before it is transmitted.
- Submit the signed form FTB 8453-C to your ERO (fax is acceptable).

After the corporation's return is e-filed, the corporation must retain the following documents for the California statute of limitations period:

- Form FTB 8453-C (signed original or copy of the form);
- A paper copy of Form 100 or 100S, and all supporting schedules; and
- A paper copy of your federal tax return.

The California statute of limitations is the later of four years from the due date of the return or four years from the date the return is filed. (**Exception:** An extended statute of limitations period may apply for California or federal tax returns that are related to or subject to a federal audit.)

D Refund Information

If the corporation's refund is directly deposited into the corporate bank account, the corporation must complete Parts II and IV before transmitting the return.

To cancel the direct deposit of refund, call FTB at (916) 845-0353.

E Paying Your Taxes

When the corporation e-files, the corporation can choose from the following payment options:

Pay by electronic funds withdrawal: Corporations can have all or part
of their balance due withdrawn electronically from their bank account
on the date the corporation choose.

To cancel an electronic funds withdrawal, the corporation must call the FTB at (916) 845-0353 at least two working days before the date of the withdrawal.

Note: If the corporation uses the EFW payment option and the corporation is a mandatory EFT participant, then the corporation would still be in compliance with the mandatory EFT program.

 Pay by electronic funds transfer: If the corporation is enrolled in our EFT program the corporation can pay their estimate payments, extension payments and balance due through this program. DO NOT MAIL THIS FORM TO FTB

Note: Corporations that meet certain requirements must remit all of their payments through EFT rather than by paper checks or money orders to avoid the EFT penalty. Corporations that remit an estimated tax payment or extension payment in excess of \$20,000 or that have a total tax liability in excess of \$80,000 must remit all of their payments through EFT. The Franchise Tax Board (FTB) will notify corporations that are subject to this requirement. Those that do not meet these requirements and wish to participate on a voluntary basis may do so. If the corporation is paying through EFT, **Do Not Send The Payment Voucher (FTB 3586)**.

 Pay by check or money order: The corporation can pay by check or money order using the Payment Voucher for Electronically Transmitted Corporation Returns, form FTB 3586. Mail form FTB 3586 with payment to the FTB using the address printed on the voucher.

Note: All checks must be payable in U.S. dollars and drawn against a U.S. financial institution.

Specific Instructions

Date of Acceptance

Enter the date we accept the return in the space at the top of form FTB 8453-C.

Part III – Make Estimated Tax Payments for 2007

When the corporation e-files the corporation may opt to schedule the electronic payment of estimated tax payments for taxable year 2007. The amount the corporation designate will be withdrawn from a sincle account listed in Part IV on the date the corporation select. Be sure to select a date on or before the due date of the estimated tax payment to avoid penalties and interest charges.

To cancel a scheduled estimated tax payment, the corporation corporation must call the FTB at (916) 845-0353 at least two working days before the date of the withdrawal.

Part IV – Banking Information

The corporation can find the routing and account numbers on a check or bank statement, or by contacting their financial institution. Do not use a deposit slip as it may contain internal routing numbers.

Line 10 – The routing number must be nine digits. The first two digits must be between 01 and 12 or 21 and 32.

Line 11 – The account number can be up to 17 characters and can include numbers and letters. Include hyphens but omit spaces and special symbols.

FTB is not responsible when a financial institution rejects a direct deposit or electronic funds withdrawal transaction. If the bank or financial institution rejects the direct deposit, we will issue a paper check. If the bank or financial institution rejects the electronic funds withdrawal due to an error in the routing number or account number, we will send the corporation a notice that may include penalties and interest.

Part V – Declaration of Officer

An electronically transmitted tax return is not considered complete or filed unless form FTB 8453-C is signed by the officer **before** the return is transmitted.

Part VI – Declaration of ERO and Paid Preparer

The ERO must sign and complete this part.

Only handwritten signatures are acceptable. If the ERO is also the paid preparer, the ERO must check the box labeled "Check if also paid preparer." If the ERO is not the paid preparer, the paid preparer must sign in the space for "Paid Preparer Must Sign."

Assistance for Persons with Disabilities: We comply with the Americans with Disabilities Act. Persons with hearing or speech impairment please call TTY/TDD (800) 822-6268.

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Part I Tax Return Information (whole dollars only)	### Part I Tax Return Information (whole dollars only) Total Income (Form 566, line 12)	Date Acce	epted							
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Instructions for Form FTB 8453-P

California e-file Return Authorization for Partnerships

General Information

A Purpose of Form FTB 8453-P

Form FTB 8453-P is the signature document for partnership e-file returns. By signing this form the partnership, Electronic Return Originator (ERO), and paid preparer declare that the return is true, correct, and complete. Additionally, the signatures authorize the electronic transmission of the return to the Franchise Tax Board (FTB) and the execution of any designated electronic account settlement. The form does not serve as proof of filing an electronic return — the acknowledgement containing the date of acceptance for the return is that proof.

B ERO and Paid Preparer Responsibilities

As an authorized e-file provider, you must:

- Obtain the partnership's officer signature after you prepare the return but before you transmit it.
- Sign form FTB 8453-P.
- Provide the partnership officer with:
 - A signed original or copy of form FTB 8453-P; and
 - A copy of the partnership return and associated forms and schedules.
- Retain the original or faxed signed form FTB 8453-P with a copy of the return in your records.

C Partnership Responsibilities

Before the partnership's ERO can e-file your return, the corporation must:

- Verify all information on form FTB 8453-P, including employer identification number and banking information.
- Inspect a copy of the return and ensure the information is correct.
- Sign form FTB 8453-P after the return is prepared but before it is transmitted.
- Submit the signed form FTB 8453-P to their ERO (fax is acceptable).

After the partnership's return is e-filed, the partnership must retain the following documents for the California statute of limitations period:

- Form FTB 8453-P (signed original or copy of the form):
- A paper copy of Form 565, and all supporting schedules; and
- A paper copy of the partnership's federal tax return.

The California statute of limitations is the later of four years from the due date of the return or four years from the date the return is filed. (**Exception:** An extended statute of limitations period may apply for California or federal tax returns that are related to or subject to a federal audit.)

D Paying Your Taxes

When the partnership e-files, the partnership can choose from the following payment options:

 Pay by electronic funds withdrawal: The partnership can have all or part of its balance due withdrawn electronically from its bank account on the date the partnership chooses.

To cancel an electronic funds withdrawal, the partnership must call the FTB at (916) 845-0353 at least two working days before the date of the withdrawal.

If the partnership uses this option, **Do Not Send The Payment Voucher** (FTB 3587).

 Pay by check or money order: The partnership can pay by check or money order using form FTB 3587, Voucher for LPs, LLPs, and REMICs e-file returns, form FTB 3587. Mail form FTB 3587 with payment to the FTB.

Note: Make checks payable in U.S. dollars and drawn against a U.S. financial institution.

Specific Instructions

Date of Acceptance

Enter the date we accept the return in the space at the top of form FTB 8453-P.

Part III – Banking Information

Find the routing and account numbers on a check or bank statement, or by contacting the partnership's financial institution. Do not use a deposit slip as it may contain internal routing numbers.

DO NOT MAIL THIS FORM TO FTB

Line 6 – The routing number must be nine digits. The first two digits must be between 01 and 12 or 21 and 32.

Line 7 – The account number can be up to 17 characters and can include numbers and letters. Include hyphens but omit spaces and special symbols.

FTB is not responsible when a financial institution rejects an electronic funds withdrawal transaction. If the bank or financial institution rejects the electronic funds withdrawal due to an error in the routing number or account number, we will send the partnership a notice that may include penalties and interest.

Part IV – Declaration of Officer

An electronically transmitted tax return is not considered complete or filed unless form FTB 8453-P is signed by the partnership's officer **before** the return is transmitted.

Part V – Declaration of ERO and Paid Preparer

The ERO must sign and complete this part.

Only handwritten signatures are acceptable. If the ERO is also the paid preparer, the ERO must check the box labeled "Check if also paid preparer." If the ERO is not the paid preparer, the paid preparer must sign in the space for "Paid Preparer Must Sign."

Assistance for Persons with Disabilities: We comply with the Americans with Disabilities Act. Persons with hearing or speech impairment please call TTY/TDD (800) 822-6268.

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FTB Pub. 1346B

Instructions for Form FTB 8453-LLC

California e-file Return Authorization for Limited Liability Companies

General Information

A Purpose of Form FTB 8453-LLC

Form FTB 8453-LLC is the signature document for limited liability company e-file returns. By signing this form the limited liability company, Electronic Return Originator (ERO), and paid preparer declare that the return is true, correct, and complete. Additionally, the signatures authorize the electronic transmission of the return to the Franchise Tax Board (FTB) and the execution of any designated electronic account settlement. The form does not serve as proof of filing an electronic return — the acknowledgement containing the date of acceptance for the return is that proof.

B ERO and Paid Preparer Responsibilities

As an authorized e-file provider, you must:

- Obtain the limited liability company officer's signature after you prepare the return but before you transmit it.
- Sign form FTB 8453-LLC.
- Provide the limited liability company officer with:
 - A signed original or copy of form FTB 8453-LLC; and
 - A copy of the limited liability company return and associated forms and schedules.
- Retain the original or faxed signed form FTB 8453-LLC with a copy of the return in your records.

C Limited Liability Company (LLC) Responsibilities

Before the limited liability company's ERO can e-file the LLC return, the LLC officer must:

- Verify all information on form FTB 8453-LLC, including employer identification number and banking information.
- Inspect a copy of the return and ensure the information is correct.
- Sign form FTB 8453-LLC after the return is prepared but before it is transmitted.
- Submit the signed form FTB 8453-LLC to the LLC's ERO (fax is acceptable).

After the limited liability company's return is e-filed, the LLC must retain the following documents for the California statute of limitations period:

- Form FTB 8453-LLC (signed original or copy of the form);
- · A paper copy of Form 568, and all supporting schedules; and
- · A paper copy of the LLC's federal tax return.

The California statute of limitations is the later of four years from the due date of the return or four years from the date the return is filed. (**Exception:** An extended statute of limitations period may apply for California or federal tax returns that are related to or subject to a federal audit.)

D Paying Your Taxes

When the limited liability company e-files, the LLC can choose from the following payment options:

 Pay by electronic funds withdrawal: The LLC can have all or part of its balance due withdrawn electronically from its bank account on the date the LLC chooses.

To cancel an electronic funds withdrawal, the LLC must call the FTB at (916) 845-0353 at least two working days before the date of the withdrawal.

If the limited liability company uses this option, **Do Not Send The Payment Voucher (form FTB 3588)**.

 Pay by check or money order: The limited liability company can pay by check or money order using form FTB 3588, Voucher for Limited Liability Company e-filed Returns. Mail form FTB 3588 with payment to the FTB.

Note: Make checks payable in U.S. dollars and drawn against a U.S. financial institution.

Specific Instructions

Date of Acceptance

Enter the date we accept the return in the space at the top of form FTB 8453-LLC.

Part III – Make Annaul Tax Payment for 2007

When the limited liability company e-files it may opt to schedule the electronic payment of the annual tax payment for taxable year 2007. The amount the LLC designats will be withdrawn from a single LLC account listed in Part IV on the date the LLC selects. Select a date on or before the due date of the annual tax payment to avoid penalties and interest charges.

DO NOT MAIL THIS FORM TO FTB

To cancel a scheduled annual tax payment, the LLC must call the FTB at (916) 845-0353 at least two working days before the date of the withdrawal.

Part IV – Banking Information

Find the routing and account numbers on the LLC's check or bank statement, or by contacting the LLC's financial institution. Do not use a deposit slip as it may contain internal routing numbers.

Line 9 – The routing number must be nine digits. The first two digits must be between 01 and 12 or 21 and 32.

Line 10 – The account number can be up to 17 characters and can include numbers and letters. Include hyphens but omit spaces and special symbols.

FTB is not responsible when a financial institution rejects an electronic funds withdrawal transaction. If the bank or financial institution rejects the electronic funds withdrawal due to an error in the routing number or account number, we will send the LLC a notice that may include penalties and interest.

Part V – Declaration of Officer

An electronically transmitted tax return is not considered complete or filed unless form FTB 8453-LLC is signed by the officer **before** the return is transmitted.

Part VI – Declaration of ERO and Paid Preparer

The ERO must sign and complete this part.

Only handwritten signatures are acceptable. If the ERO is also the paid preparer, the ERO must check the box labeled "Check if also paid preparer." If the ERO is not the paid preparer, the paid preparer must sign in the space for "Paid Preparer Must Sign."

Assistance for Persons with Disabilities: We comply with the Americans with Disabilities Act. Persons with hearing or speech impairment please call TTY/TDD (800) 822-6268.